

Safeguarding Coordinator

Full-time, permanent (Job share/Part time considered)

Salary: £22,130 - £26,128 p/a full time salary

Hours: 35 hours per week, working 5 out of 7 days

Location: PTS Offices, Cardiff & Cardiff NHQ (Multisite)

St John Ambulance Cymru

St John Ambulance Cymru continues to support people and communities across Wales by providing community response and outreach services (e.g. medical duties at events, community based divisions, falls Response Service, Community First Responders).

We fulfil key front-line roles to support vulnerable people, in addition to offering the opportunity for people from all backgrounds to develop their personal skills and confidence to support our charitable and income generating services whilst assisting their own career development.

We maintain our reputation as being the leading organisation to deliver first aid training to both commercial businesses and local-based communities including schools throughout Wales.

This is a fantastic opportunity to join our team and to help us focus on developing new, innovative services to help us achieve our mission of saving lives and enhancing the health and wellbeing of communities in Wales.

To find out more information about St John Ambulance Cymru, please visit our webpage at <https://www.sjacymru.org.uk/>

The opportunity

To help us achieve our mission to save lives and enhance the health and well-being in the communities of Wales, we are offering this exciting opportunity to join our Ambulance Operations team as a Safeguarding Coordinator.

We are looking for someone who is capable of processing our safeguarding referrals and who will work closely with the National Safeguarding Manager in the coordinating of mandatory safeguarding training across the organisation.

What you'll need to be successful

You will need to be organised, proactive and enjoy dealing with people in a friendly and professional manner. The successful candidate will have excellent communication skills, with the ability to

communicate via written, verbal and digital channels.

You will also need to have experience in working in a social care environment and liaising with statutory authorities to safeguard vulnerable people. As well as sound knowledge of current legislation, policy and best practice in the protection of children and adults at risk.

What you'll get in return

In return, you'll have access to a range of benefits including, but not limited to:

- 31 days holiday (including bank holidays)
- Access to a Blue Light Card, providing various discounts at more than 15,000 retailers.
- Employee Assistance Programme (EAP)
- Access to Private Medical Care
- Home/flexible working
- Various training and development opportunities

How to apply

If you want to join Wales' leading first aid charity and you have the required skills and attributes to help us lead the delivery of our training strategy, we would love to hear from you!

To apply for this exciting opportunity, please download the attached application form and send it to recruitment@sjacymru.org.uk along with your CV by midday on **Friday 19th August 2022**.

Interviews will be held in person at our NHQ Offices in Cardiff, date to be confirmed.